

F. No. 7/SR/SR-Non PG JR/Admn-I/2018/ 3070

भारत सरकार

GOVERNMENT OF INDIA

स्वास्थ्य सेवा महानिदेशालय

DIRECTORATE GENERAL OF HEALTH SERVICES

लेडी हार्डिंग मेडिकल कॉलेज एवं श्रीमति स. क. अस्पताल, नई दिल्ली

LADY HARDINGE MEDICAL COLLEGE & Smt. S. K. HOSPITAL, NEW DELHI

Shaheed Bhagat Singh Marg,
New Delhi – 110001.

Dated: 12/04/18

CIRCULAR

It has been observed that after the regular selections of Senior Residents/ Non-PG Junior Residents, some posts are remaining vacant in various Departments in this Institution.

In the interest of patient care services, the competent authority has decided to fill up the vacant posts of Senior Residents/Non-PG Jr. Residents on ad-hoc basis initially for a period of 30 days which will be extendable upto maximum of 06 months for Non PG Junior Resident and 01 year for Senior Resident or till the regular selection is made whichever is earlier. The vacancy position will be displayed on the website <http://lhmc-hosp.gov.in> of this Institution in the first week of every month. The candidates may apply for the post on or before 20th of every month.

The interested candidates may submit his/her resume alongwith supporting documents to Addl. Med. Supdt. (T), Administration Block, LHMC, New Delhi. The panel will be prepared on the basis of academic record submitted by the candidates for the post of Non-PG Junior Resident / Senior Residents and the offer of appointment letter will be given on the basis of panel prepared every month. The details of terms & conditions are enclosed.



Addl. Med. Supdt. (T)

Copy to:

1. All HoDs
2. PS to Director/DD(A).

Terms & conditions for Senior Resident for adhoc appointment:

Eligibility: For SRs in all Dept. other than Accident & Emergency Deptt.

MBBS with PG degree /diploma in the concerned specialty from a recognized university (as well as Specialty recognized/ permitted by MCI) and should be registered with Delhi Medical Council or applied for registration (proof required). The candidate should have completed the tenure of PG Degree/Diploma on or before the last date of submission of application.

For SRs in Accident & Emergency Dept.

MBBS with PG degree /diploma in Medicine/ Surgery /Forensic Medicine/ Orthopaedics /ENT/ Ophthalmology/ Anaesthesia/ Psychiatry/ Dermatology/ Radiology from a recognized university (as well as Specialty recognized/permitted by MCI) and should be registered with Delhi Medical Council or applied for registration (proof required). The candidate should have completed the tenure of PG Degree/Diploma on or before the last date of submission of application.

Eligibility for Dental & Oral Surgery:

The candidates should be Graduate with BDS degree, having three years MDS Degree in only clinical specialty branch, both the degrees recognized/permitted by DCI. The candidate should have completed the tenure of PG Degree/Diploma on or before the last date of submission of application.

Age Limit: Not exceeding 37 years (relaxable by 5 years for SC/ST candidates, 3 years for OBC Candidates).

Age Relaxation of 10 years for persons with disability (15 years for SC/ST and 13 years for OBC Candidates).

Crucial date of determination of eligibility with regards to age will be the last date of submission of application.

Ad-hoc appointment will be given for 30 days or till the post is filled up on regular basis whichever is earlier. The further extension of adhoc appointment will be granted subject to the satisfactory performance report from the concerned Head of the Department/ availability of the vacancy/ availability of regular candidate.

The candidates appointed on ad-hoc basis should complete their tenure of 30 days and they will not be allowed to resign before the completion of their tenure/ extended tenure of 30 days.

If, the candidate leaves the job without completing the tenure or submits the resignation during the ad-hoc period /extended ad-hoc period and thereafter, stops to come to the Institution, the candidate will forfeit his/her pending dues and moreover, no experience certificate will be issued.

In case of violation of rules/ terms & conditions of the offer appointment letter, the Competent Authority reserves the right to terminate the service without any notice period and without any one month salary

His/her services can be discontinued any time without assigning any reasons.

The Senior Resident will draw pay for Rs. 67700/- in the Level-11 of the pay matrix VII CPC and Non-Practicing Allowances (NPA)/other allowances as per orders issued by the Government from time to time.

He/ She has to do the duty of Casualty Medical Officer as and when required.

Candidate must bring the following original certificates with photo copies of self-attested at the time of interview:

- a. Certificate in support of age (10th Certificate)
- b. Certificate in support of educational qualifications
- c. Experience certificate, if any.
- d. Medical registration certificates of Delhi Medical Council/Delhi Dental Council/receipt of registration.
- e. Mark Sheets of MBBS/BDS Part I, II & final year.
- f. Undergraduate/Post graduate attempt certificate.
- g. Proof of prize/medal/Distinction during Under-Graduation and Post-Graduation.

- g. Proof of prize/medal/Distinction during Under-Graduation and Post-Graduation.
- h. Proof of Publication.
- i. Proof of Presenting Paper in the conference.
- j. Caste/ community/disability certificate where applicable.

If any declaration given or information furnished by the candidate false or he/she willfully suppressed any material/ information, his/her services will liable to be terminated.

Other terms and conditions of service will be governed by the relevant rules and orders that may be issued by the Institution from time to time.

He/ She should note that he/she should have to adhere to the rules, discipline and code to conduct prevailing in the Institution wearing of white coats and the name plates while on duty is compulsory. The Head of the Institution has full discretion to forward or withheld any of his/her application for appointment elsewhere.

No TA or other allowance will be paid to him/her for joining the post.

The appointment will be further subject to the fulfilling the provisions under Sub-section (6) of Section 15 of the Delhi Medical Council Act regarding registration with the Delhi Medical Council.

The service conditions of Senior Residents will be governed by the rules and instructions issued by the Ministry of Health & Family Welfare in this regards.

He/she is required to undergo Hospital Waste Management training from the Department of Microbiology of this Institution. His/her first salary will be release only after submission of certificate of successful completion of the aforesaid training by him/her to the undersigned.

Her/his salary will only be released on submission of provisional/final certificate and DMC registration certificate.

The Senior Resident is appointed for LHMC & Associated Hospitals but in the exigencies you will be liable to serve in any part of India or outside.

The ad-hoc appointment will not bestow any claim for regular appointment to the post of Senior Resident.

The ad-hoc appointment will be co-terminus with the joining of regular Incumbent.

If he/she accept the Offer on the above conditions, he/she shall communicate his/her acceptance to the undersigned and report himself/herself for duty within 10 days failing which the offer of appointment will be cancelled without any further notice.

Terms & conditions for Non PG Junior Resident for adhoc appointment:

Eligibility: only MBBS/ BDS candidates from a recognized university registered with Delhi Medical Council/ Delhi Dental Council can apply. Candidates who have completed internship on or before 02 years from the last date of submission of application, need not apply; as such candidates could not be eligible. Those candidates who have already done one year Non PG Junior Resident is not eligible for the said post.

Age Limit: Not exceeding 30 years (relaxable by 5 years for SC/ST candidates, 3 years for OBC Candidates).

Age Relaxation of 10 years for persons with disability (15 years for SC/ST and 13 years for OBC Candidates).

Crucial date of determination of eligibility with regards to age will be the last date of submission of application.

Ad-hoc appointment will be given for 30 days. However, the appointment will be subject to further extension maximum of 180 days, based on the satisfactory performance report from the concerned Head of the Department/availability of the vacancy/availability of regular candidate.

The candidates appointed on ad-hoc basis should complete their tenure of 30 days and they will not be allowed to resign before the completion of their tenure/extended tenure of 30 days.

If, the candidate leaves the job without completing the tenure or submits the resignation during the ad-hoc period/extended ad-hoc period and thereafter, stops to come to the Institution, the candidate will forfeit his pending dues and moreover, no experience certificate will be issued.

In case of violation of rules/terms & conditions of the offer appointment letter, the Competent Authority reserves the right to terminate the service without any notice period and without any one month salary. His/her services can be discontinued any time without assigning any reasons. The scale of pay admissible to the Non-PG Junior Resident in the Level-10 (Rs. 56100/- to Rs. 177500/-) of the pay matrix and Non-Practicing Allowances (NPA) as per orders issued by the Government from time to time.

Leave Entitlement: only 2 ½ days leave are admissible for the whole per calendar month during the tenure and not be entitled any other kind of leave.

The appointment will be further subject to:-

Production of Medical Certificate of fitness and character certificate from two Gazetted Officers.

Production of the following original certificates along with an attested copy of each in proof of:-

- i. Degree/Certificate of educational qualifications.
- ii. Certificate of Age.
- iii. Submission of marital declaration to the effect that he/she is not have more than one spouse living/or is not married to a person who is already having spouse living.
- iv. Caste Certificate in case of SC/ST/OBC/Dissability in the prescribed format from the competent authority and as per Govt. of India's rules/instructions.
- v. Relieving Order from the present employer, if any.
- vi. **Caste/ community/disability certificate where applicable.**

If any declaration given or information furnished by the candidate false or he/she wilfully suppressed any material/information, his/her services will liable to be terminated.

Other terms and conditions of service will be governed by the relevant rules and orders that may be issued by the Institution from time to time.

He/she should note that he/she should have to adhere to the rules, discipline and code to conduct prevailing in the Institution wearing of white coats and the name plates while on duty is compulsory.

The Head of the Institution has full discretion to forward or withheld any of his/her application for appointment elsewhere.

If he/she accept the Offer on the above conditions, he/she shall communicate his/her acceptance to the undersigned and report himself/herself for duty within 10 days failing which the offer of appointment will be cancelled without any further notice.

No TA or other allowance will be paid to him/her for joining the post.

The appointment will be further subject to the fulfilling the provisions under Sub-section (6) of section 15 of the Delhi Medical Council Act regarding registration with the Delhi Medical Council.

The service conditions of Non-PG Junior Resident will be governed by the rules and instructions issued by the Ministry of Health & family Welfare in this regards.

He/she is required to undergo Hospital Waste Management training from the Department of Microbiology of this Institution. His/her first salary will be released only after submission of certificate of successful completion of the aforesaid training.

The Non-PG Junior Resident is appointed for LHMC & Associated Hospitals but in the exigencies you will be liable to serve in any part of India or outside

This ad-hoc appointment will not bestow any claim for regular appointment to the post of Non-PG Junior Resident.

LADY HARDINGE MEDICAL COLLEGE & ASSOCIATED HOSPITALS, NEW DELHI

Application form for the post of Senior Resident in the Department of _____

Affix passport
Size
photograph
Attested by
Gazetted officer

1. Name in full (capital letters) :
2. Sex :
3. Age & Date of Birth :
4. Category (SC/ST/OBC/ GEN) :
5. PWD : Yes /No , If Yes tick OL/OA/HH
6. Religion :
7. Nationality :
8. Address for communication (in capital) :

9. Permanent Address :
10. Mobile No. & E-mail :
11. Particulars of exam passed (MBBS Onwards)

Name of Examination	Class/Division	Year of Passing	Institute/College attended	University

12. Whether obtained any position in the university, if so, a copy of the attested certificate to be enclosed:
13. Prize /Medals /Publications /Conference Attended etc, if any (copies of attested certificate to be enclosed):
14. Extra-Curricular activities, if any (copies of attested certificate to be enclosed)
15. Experience after MBBS :
16. Experience after PG :
17. Whether at present employed, if so, details of employment and date of joining etc. to be mentioned :

Name of employer	Designation	Pay Scale	Nature of duties	Period of stay		Last pay drawn	Reason for leaving
				From	to		

18. Medical Registration Number & Place of Registration :
19. Any other information :
20. Date of PG Completion :

DECLARATION: I solemnly declare that the above statements made by me are correct to the best of knowledge and belief.

Signature of Candidate

Endorsement of the Employer

Certified that Dr _____ holds a post in this Department /Institution/organization _____. I have no objection to his/her application being consideration for the post of Senior Resident.

Name & Signature (Designation with stamp)

LADY HARDINGE MEDICAL COLLEGE & ASSOCIATED HOSPITALS, NEW DELHI

(APPLICATION FORM FOR THE POST OF NON-PG JUNIOR RESIDENT ON AD-HOC BASIS)
(Form to be filled in Capital Letters)

1. Name of Candidate-

2. Name of Father/Husband-

3. Married/Unmarried-

4. Permanent Address-

Affix Passport size
photograph

Pin Code-

Mobile No.-

5. Present Address-

Pin Code-

Mobile No.-

E-mail-

6. Category- SC/ST/OBC/GEN

PWD-

Yes/No OL/OA/HH

7. Religion-

Nationality-

8. Date of Birth-

9. Marks Obtained in Final Examination..... Out of.....MBBS/BDS &
Percentage in Final MBBS/BDS.....

10. Date of Internship completion.....& Name of the
institution.....

11. Number of attempt in:-

(I) 1st Prof.-

(II) 2nd Prof.-

(III) 3rd Prof.-

12. Performance in final MBBS/BDS:-

Subject	Name of the University	Maximum Marks	Marks Obtained	Percentage

13. House Job done/doing (If any)-
Mentioned Period & Hospital-

14. DMC/DDC Reg. No.-

DECLARATION:- I solemnly declare that the above statements made by me are correct to the best of knowledge and belief.

Signature of Candidate